

COOK COUNTY JUVENILE PROBATION JUMPSTART PROGRAM

LATE ARRIVAL POLICY

The JUMPSTART Program starts at **8:45AM** and ends at **1:30PM**. It is important that each student arrives on time to start classes at **8:45AM**.

Students must call Probation Officer Richard Tekip (312-433-5501) or Probation Officer Michelle Bailey (312-433-5502) between 7:00AM and 8:45AM if they are going to be late or absent.

Any student who arrives after **9:00AM** is considered late and will have to serve a **mandatory** thirty (30) minute detention. Detention will be held from 1:30PM until 2:00PM. Students with attendance and behavioral problems will be required to serve a **mandatory** detention on Friday.

Those students arriving after **9:15AM** will be sent home and **marked absent for the day**.

ATTENDANCE POLICY

Students must call Probation Officer Richard Tekip (312-433-5501) or Probation Officer Michelle Bailey (312-433-5502) if they are going to be absent.

Three (3) unexcused absences will result in an administrative sanction. Any additional absences may result in a Violation of Probation and possible termination from the JUMPSTART Program.

Students are not allowed to leave school early unless a valid reason has been approved by JUMPSTART staff 24 hours in advance.

I, _____, have read the attendance policy and agree to attend school each day on time, and I understand that a Violation of Probation may be filed for excessive absences.

Student Signature