

# Cook County Juvenile Probation and Court Services Pre-Trial Services



**Manual for Juvenile Detention Alternatives Initiatives  
Delegation Site Visitors**

# **Cook County Community Outreach Supervision (Pre-Trial Services)**

## **Purpose:**

The purpose of the Juvenile Probation Community Outreach Supervision Program (also called Pre-Trial Services) (PTS) is for all participating minors to appear for their next court date arrest free. These purposes are achieved through placement of a curfew provided by the Probation Department and intensive case management services provided by a contracted community based organization.

## **Target Population:**

### **Enrollment Criteria:**

In order for a minor to receive services through the PTS program, a court order to cooperate with PTS must be entered by a Judge. Judges and attorneys request PTS services for a minor when intense problems are being reported during the pre-trial stages of a case. For instance, if a minor is not coming home at night, not attending school, having mental health concerns, or presenting any other “red flags” that indicate the minor and family may need intervention prior to a finding of adjudication, the court can consider ordering PTS. There are, however, four conditions that all minors must meet in order to receive services from PTS: (1) there cannot be a finding of guilt (pre-adjudicated youth only); (2) the minor cannot be on juvenile probation (avoid duplication of services); (3) the minor cannot be a DCFS ward (avoid duplication of services); and (4) the minor cannot be court ordered to cooperate with Evening Reporting Center (both administer services at same time of day).

## **Program Activities:**

### **Enrollment Process:**

Once a minor is court ordered to cooperate with PTS, their public defender gives the minor and family a PTS brochure (see Exhibit 1). While the family waits in the courtroom lobby a PTS probation officer (PTS PO) is paged to come to the courtroom and interview the family. The case is continued for approximately four – six weeks either for trial or status depending on the circumstances of the case.

### **Initial Intake Process:**

Once the PTS PO arrives at the courtroom he/she receives adjudication material <sup>1</sup> from the court and interviews the minor and family. In order to effectuate the interview the PTS PO uses a standardized interview form (see Exhibit 2). During the interview the PTS PO confirms demographic information<sup>2</sup> and gathers information about the minor’s adjustment in the home, school and community. If the Judge has ordered a curfew the PTS PO will explain these expectations. If no curfew was ordered by the court, the PTS PO will discuss the minor’s curfew with the parent/guardian and assign a curfew for some time between 6:00 p.m. and 9:00 p.m.

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<sup>1</sup> Adjudication material includes demographic information, police report, juvenile petition, court date information, etc.

<sup>2</sup> Collected demographic information includes the minor’s name, address, telephone number, residents living in the home, etc.

The minor/family is given the PTS PO's business card and is expected to call and leave a telephone message on their voice mail every night at the assigned curfew until they are contacted by a pretrial counselor through a community based organization. The PTS PO documents the time of every call on their "log-in sheet" (see Exhibit 3). The PTS PO is not a field probation officer and does not conduct home and school visits, however a Judge can court order the minor to be placed on home confinement allowing for home confinement probation officers to monitor curfew.

After the family is interviewed the PTS PO types a Pre-Trial Services Report based on the information received during the interview. The report must be typed within one business day of receiving the referral from court. The PTS PO creates a folder for each minor with the left side containing a "log-in sheet"<sup>3</sup> and the right side containing all correspondence. The typed report is sent to a community based organization (Aunt Martha's<sup>4</sup>) that is contracted by the Juvenile Probation Department to provide intensive case management services to minors' court ordered to cooperate with PTS. If there is a waiting list at Aunt Martha's, the PTS PO places the minor's name on a waiting list located in the Probation Department and puts the minor's folder (with the typed report) in a bin under the waiting list names. Interim services are provided by the PTS PO's until a spot becomes available through Aunt Martha's. Once an opening becomes available the PTS supervisor will review the material and refer the minor to the Aunt Martha's (or sub-contracted agencies) in the minor's neighborhood in order to commence services. If there is no waiting list, the PTS PO will give the folder to the PTS supervisor. The supervisor reviews the information and immediately faxes a referral (see Exhibit 4) to Aunt Martha's and logs when the event took place on the log – in sheet.

#### **Intensive Case Management:**

Once a case is referred to Aunt Martha's they are assigned to the correct geographical location (based on the minor's address). A pre-trial counselor is assigned and must contact the minor within 48 hours of receiving the referral. The minor receives intensive case management services from Aunt Martha's from the time he/she is referred until the minor's next court date. The pre-trial counselor is required to see the minor at least ten hours per week. The pre-trial counselor monitors the minor's curfew by visiting the home, conducts home and school visits, coordinates individual and group outings with not more than two minors, and deals with family and individual crisis intervention when necessary. The Probation Department has a contract with Aunt Martha's that specifies the terms and conditions for the parties.

#### **Court Reporting:**

In order to effectively track incoming referrals and court dates the PTS PO's enter information in a hard bound book with each calendar day having lined pages to enter information. The PTS PO documents on the bottom of a calendar date the cases that were ordered PTS<sup>5</sup>. At the top of the

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<sup>3</sup> See Exhibit 3

<sup>4</sup> Aunt Martha's is the fiscal agent that is contracted with the Juvenile Probation Department. Aunt Martha sub-contracts with two other community based agencies within Cook County to also provide pre-trial services.

<sup>5</sup> Information documented is the minors name, services (either PTS or Detention Alternative), the PTS PO's initials, and the courtroom location that ordered the service.

page the PTS PO documents the minor's next scheduled court date.<sup>6</sup> Every Friday a support staff personnel makes a list of all minors scheduled for court the next week (from the top of the hard covered calendar book) and distributes the list to all PTS POs (see Exhibit 5).

One business day before the minor's next court date, the pre-trial counselor faxes a progress report detailing the minor's adjustment on PTS (see Exhibit 6). The PTS PO also provides a Pretrial Services Progress Report if necessary (see Exhibit 7). The PTS PO delivers the reports to the court for the Judge, ASA and public defender/private attorney. If the pre-trial counselor's report is negative, the pre-trial counselor will adjust their schedule and attend the court date to testify if needed or answer any questions. Furthermore, if the family does not have a ride to court, the pre-trial counselor will give the family a ride to ensure meeting the goal of decreasing failure to appear rates. If no one is present in court and questions arise, the PTS PO is paged to appear in court.

At the minor's next court date if the case is continued again for trial, the Judge has the option of extending the order for the minor to comply with PTS for a total amount of time of 45 days in the program. The PTS PO will complete an extension form (see Exhibit 8) and fax it to the community based organization to notify them of continued services.

#### **Program Response to Non Compliance:**

Any incident reports are faxed by the pre-trial counselor immediately to the PTS PO. After exhausting all other options, the PTS PO can bring the case into court before the minor's next court date to address the alleged violation or wait until the next court date to inform the court.

#### **Discharge:**

Criteria for discharge from PTS can be based on the stage of the case or individual outcomes. For instance, when a minor is found guilty he/she is automatically terminated from PTS based on the enrollment criteria that the program only services pre-adjudicated minors. A minor can also be terminated from PTS at their next court date if the Judge believes the minor's issues that led to enrollment in the program have dissipated.

Once a minor is terminated from PTS the PTS PO must complete a termination report (see Exhibit 9). Possible reasons for termination are: (1) minor held in custody; (2) a juvenile arrest warrant is issued; (3) there was a finding of delinquency; (4) the case is dropped or the minor was found not guilty; or (5) cancellation of services by Judge. The termination report also has a section for "Program Participation" where the PTS PO documents the findings of the pre-trial counselor's report of whether the minor successfully participated in the community based organization or not. On this same form the PTS PO also documents (under "Objective") whether the objective of having the minor come to the next court arrest free was completed satisfactorily or unsatisfactorily. If a minor completed the program unsatisfactorily the report will indicate for either failure to appear reasons or because he/she was re-arrested. Lastly, when a case is terminated from PTS the PTS PO completes Section 4 on the back of the PTS Referral Information Form (see Exhibit 2).

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<sup>6</sup> Information documented is the minor's name, services (either PTS or Detention Alternative), the PTS PO's initials, the courtroom location, and the initials NCD indicating this date is the minor's next court date.

## **Utilization:**

The PTS program currently has a capacity of servicing 40 minors. From October, 2004 to October, 2005 the average daily population in the PTS program was 32 minors. Since the program's inception in October of 1994 there have been 3,663 minors serviced.<sup>7</sup>

The length of stay that a minor receives PTS services is related to both case processing and the minor's individual needs. For example, a minor's participation in the program will be affected by case processing when he/she is either found guilty, held in custody, a JAW is issued, or the case was dropped. Under these circumstances the minor is automatically terminated from the program based on the previously enumerated enrollment criteria. Alternatively, a minor's length of stay can be dependant on his/her service needs. For instance, Judges can extend a minor's participation in PTS until a further trial date because the minor still warrants the services.

In evaluating the PTS program it is important to assess what happens to those minors that do not meet enrollment criteria (i.e. already found delinquent, already on probation on a different case, a DCFS ward, or court ordered to cooperate with ERC). While, these minors are not enrolled in PTS, they are receiving services from other entities and offering PTS would result in a duplication of services being provided. All other pre-adjudicated youth are eligible to receive PTS and will not be turned away from services.

## **Cultural Competency and Racial Disparity Impact:**

Enrollment into the program is dependant on Judges, ASA and/or public defender/private attorney requesting PTS. The Judge must court order the minor to cooperate with the program. Reviewing statistics over a one year period there does not appear to be a racial disparity in enrolling minors into the PTS program. From November, 2004 through November, 2005 there were 283 minors who were court ordered to cooperate with the PTS program. Out of these 283 minors 249 were African Americans, 30 were Hispanic, and 5 were Caucasian.

Reviewing statistics from the same one year period, there does not appear to be a racial disparity in terms of those who successfully complete the PTS as opposed to those that do not successfully complete the program. During this same time period a total of 292 minors completed the program successfully while 34 were closed unsatisfactorily. Of the 292 successful completions 254 were African Americans, 33 were Hispanic and 5 were Caucasian.<sup>8</sup> Out of the 34 unsatisfactory completions 30 were African American, 4 were Hispanic and none were Caucasian. During this time period there were no minors identified as Asian Americans or Native Americans.

The Probation Department is incrementally developing protocol to gather information about whether the program's efforts to reduce the detention population is also reducing disproportionate minority confinement.

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<sup>7</sup> Statistic current as of December, 2006.

<sup>8</sup> During the mentioned one year time period 5 Caucasians were referred to the PTS program with all successfully completing the program (100% success rate), while less than 100% of African Americans and Hispanics successfully completed the PTS program.

Cultural competency impacts not only enrollment into a program and outcomes of a program, but also the engagement with youth and families in services. The PTS program's staff and approach is extremely culturally competent in providing services to the population of minors being referred. The PTS POs and pre-trial counselors hired by the contracted community based organizations are culturally diverse and have skills in engaging youth and families involved in the juvenile justice system into services.

## **Outcomes:**

### **1. Youth – Based Outcomes**

The ultimate desired outcome for minors involved in PTS is to remain arrest free during the time they are receiving services in the program. From October, 2004 through October, 2005 the program's average successful completion rate was 97.5%.<sup>9</sup> Therefore, the goal of ensuring that youth do not commit new crimes during the pendency of their cases is accomplished through minor's involvement in the PTS program.

Attendance in the PTS program is also maximized in Cook County. From October, 2004 to October, 2005 the average daily population in the program was 32 minors. Since the program's inception in October of 1994 there have been 3,663 minors serviced.<sup>10</sup>

### **2. System – Focused Outcomes:**

As a result of the PTS program there is effective interaction with Juvenile Court entities and other criminal justice authorities. For instance, in order to effectively enroll a minor and have them successfully complete the program collaboration must exist between the Juvenile Probation Department and the minor's respective courtroom personnel as well as the community based organization that the minor is referred for intensive case management services. The public defender or private attorney in each court room is responsible for giving the PTS brochure to the family and paging the PTS PO to interview the minor and family. PTS PO are also responsible for presenting reports to the court about the minors adjustment on PTS. Further collaboration is essential between the Juvenile Probation Department and the community based organization that the minor is referred for intensive case management services.

The PTS program is one of many Juvenile Detention Alternative Initiatives that have reduced the numbers of minors detained and reduced the disproportionate detention of youth of color. Since the PTS program's inception in October, 1994 there has been a significant number of youth detained. Specifically in October, 1994 the average daily population in the detention center was 700 minors. In October, 2005 average daily population in the detention center was 428 minors. Therefore, the detention center population was reduced by approximately 39% during this time period.

The PTS program has also fostered a collaboration among juvenile justice authorities throughout the system.

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<sup>9</sup> Successful completion is defined as minor remaining arrest free during the time of the program.

<sup>10</sup> Statistic current as of December, 2006.

## **Administration:**

The PTS program requires two full-time PTS POs to monitor thirteen different court rooms. If the two PTS POs are in a courtroom interviewing a minor/family there are two other probation officers assigned to the same division that are trained in the PTS process and will answer a page to a courtroom. Each PTS PO has a bachelor's degree and has successfully completed the Department's nine week training.

## **Systems Relations:**

As previously mentioned, the PTS program has fostered collaboration between juvenile justice entities and has established credibility for the programs efficacy. Judges and attorneys regularly suggest participation in the PTS program as an alternative to being detained and offering intervention prior to an actual finding of delinquency showing its credibility among key stakeholders.

## **Conclusion:**

Minors participating who participate in the PTS program have a high rate of appearing for their next court date arrest free. The Department is incrementally establishing protocols in 2006 to track successful and unsuccessful completion rates in order to determine the program's ability to reduce the unnecessary detention of minors who would otherwise be locked up.

# Exhibits

**What is expected from your child?**

Your child will be expected to follow all of the rules set by PTS. These include, but are not limited to:

- ❖ Following a curfew set by the Judge or the Probation Officer.
- ❖ Attending school on a daily basis...every class.
- ❖ Participating in any outpatient-counseling program that the Probation Officer or PTS Caseworker deems appropriate.
- ❖ Being present for all activities or meetings that are scheduled by the Caseworker.
- ❖ Returning to court on the next scheduled court date.

\* \* \* \* \*

***Failure to comply with the rules of PTS may result in the Judge imposing more restrictions on the minor. These restrictions can range in severity from an earlier curfew to home confinement, electronic monitoring or possible incarceration.***

**COOK COUNTY  
JUVENILE PROBATION  
AND  
COURT SERVICES  
DEPARTMENT**

**MISSION STATEMENT**

The mission of the Cook County Juvenile Probation and Court Services Department is to serve the welfare of children and their families within a sound framework of public safety. The department is committed to providing the guidance, structure, and services needed by every child under its supervision. In partnership with the community, the Probation Department promotes the healing and recovery of neglected children and directs delinquent children toward reforming their behavior and making responsible decisions.

**PRE-TRIAL SERVICES**

**MISSION STATEMENT**

The mission of the Pre-Trial Services Program is to provide community-based services to minors whose cases are in the pre-trial stage of the proceedings to

ensure that the minors return on their next scheduled date arrest free.

**PRE-TRIAL SERVICES  
PROGRAM  
(PTS)**



**CIRCUIT COURT  
OF  
COOK COUNTY**

**TIMOTHY C. EVANS  
CHIEF JUDGE**

**CURTIS HEASTON  
PRESIDING JUDGE  
Juvenile Justice Division**

**DETENTION ALTERNATIVES DIVISION  
Juvenile Probation and Court Services  
1100 S. Hamilton Avenue**

Chicago, IL 60612  
312-433-4429

**Exhibit 1**

**What are Pre-Trial Services?**

Your child has been ordered by a Cook County Juvenile Court Judge to participate in Pre-Trial Services (PTS).

Pre-Trial Services are intended to help your child return on his/her next court date arrest free. The ordering of PTS in no way implies that your child is guilty. It was ordered to monitor your child and assist with any difficulties your family may be experiencing.

A Juvenile Court Probation Officer, as well as a PTS Caseworker, will monitor your child.

Your child will be active with PTS until his/her next court date. On that date, the Judge will decide whether to extend or terminate the services.

Depending where in the city your family resides, one of these agencies will service your child:

Southside  
*Aunt Martha's Youth Services*

Westside  
*Westside Association for Community Action*

Northside  
*Youth Outreach Services*

*PTS also serves minors residing in the suburbs of Cook County.*

**What should your family expect?**

Immediately after the Judge orders PTS, you will be asked to wait outside the courtroom until a Probation Officer speaks with you.

During the initial interview, the Probation Officer will gather background information, give your child specific rules to follow and address any questions or concerns.

A PTS Caseworker will be in contact with your family within a week. Until then, please direct any concerns to the Probation Officer. You and your child can always contact the Probation Officer, even after a Caseworker makes contact.

Please notify the Probation Officer if a Caseworker fails to contact you within one week.

**What is expected from the parent?**

Although your child is ultimately responsible for complying with PTS, there are things you can do to help him/her to succeed in this program:

Re-enroll your child in school. The Caseworker or Probation Officer will assist in this process.

Immediately inform the Caseworker and/or the Probation Officer if:

- ❖ The minor leaves the house after the established curfew.
- ❖ The minor fails to go to school.
- ❖ The minor is suspended from school.
- ❖ The minor runs away from home.
- ❖ The minor is re-arrested.

\* \* \* \* \*

If you have any additional questions or concerns, please contact the PTS Program Supervisor at 312-433-4429.

Exhibit 1

CIRCUIT COURT OF COOK COUNTY  
COMMUNITY OUTREACH SUPERVISION  
REFERRAL INFORMATION

MINOR'S NAME: \_\_\_\_\_ FAMILY FOLDER #: \_\_\_\_\_

BIRTHDATE: \_\_\_\_\_ AGE: \_\_\_\_\_ SEX: \_\_\_\_\_ MALE \_\_\_\_\_ FEMALE \_\_\_\_\_

RACE (CHECK ONE): \_\_\_\_\_ AM. INDIAN \_\_\_\_\_ ASIAN \_\_\_\_\_ BLACK \_\_\_\_\_ WHITE \_\_\_\_\_ HISPANIC \_\_\_\_\_

PRIMARY LANGUAGE SPOKEN IN THE HOME: \_\_\_\_\_

LEGAL GUARDIAN: \_\_\_\_\_

RELATIONSHIP TO YOUTH: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMERGENCY PHONE: \_\_\_\_\_

YOUTH IS CURRENTLY CHARGED WITH: (IF CHARGE IS POSSESSION NOTE THE TYPE OF DRUG AND AMOUNT. IF CHARGE INVOLVES A WEAPON, DESCRIBE THE WEAPON USED.)

IS THIS THE MINOR'S FIRST ARREST? \_\_\_\_\_ YES \_\_\_\_\_ NO (IF NO GIVE DETAIL OF PREVIOUS ARRESTS)

NOTES:

NEXT COURT DATE: \_\_\_\_\_ JUDGE: \_\_\_\_\_ CALENDAR: \_\_\_\_\_

PETITION NUMBER: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ ATTENDS: \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

NAME OF AGENCY ASSIGNED TO YOUTH: \_\_\_\_\_

Exhibit 2





**COOK COUNTY JUVENILE COURT PRE-TRIAL SERVICES**

**REFERRAL INFORMATION**

{Date}

Youth's Name: \_\_\_\_\_ FF#: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_Male \_\_\_Female

Race (check the appropriate number): \_\_\_Am. Indian \_\_\_Asian \_\_\_Black  
\_\_\_White \_\_\_Hispanic

Primary language spoken in the home: \_\_\_\_\_

Legal Guardian: \_\_\_\_\_

Relationship to youth: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_

Youth is currently charged with: (If charge is possession note the type of drug and amount. If charge involves a weapon, describe the weapon used).

Is this the youth's first arrest? \_\_\_Yes \_\_\_No (if no give details of previous arrests below)

Notes:

Next Court Date: \_\_\_\_\_ Judge: \_\_\_\_\_ Calendar: \_\_\_\_\_

Petition Number: \_\_\_\_\_

School: \_\_\_\_\_ Attend: \_\_\_Yes \_\_\_No

Name of agency assigned to youth: \_\_\_\_\_

**Exhibit 4**

**CASES IN COURT  
WEEK OF JANUARY 9, 2006**

**MONDAY 1/9/06**

<b>CHILD NAME</b>	<b>RUR/PRETRIAL</b>	<b>PO</b>	<b>CTRM #</b>	<b>TYPE OF HEARING</b>
		<i>Initials</i>		

**TUESDAY 1/10/06**

<b>CHILD NAME</b>	<b>RUR/PRETRIAL</b>	<b>PO</b>	<b>CTRM #</b>	<b>TYPE OF HEARING</b>
		<i>Initials</i>		

**WEDNESDAY 1/11/06**

<b>CHILD NAME</b>	<b>RUR/PRETRIAL</b>	<b>PO</b>	<b>CTRM #</b>	<b>TYPE OF HEARING</b>
		<i>Initials</i>		

**THURSDAY 1/12/06**

<b>CHILD NAME</b>	<b>RUR/PRETRIAL</b>	<b>PO</b>	<b>CTRM #</b>	<b>TYPE OF HEARING</b>
		<i>Initials</i>		

**FRIDAY 1/13/06**

<b>CHILD NAME</b>	<b>RUR/PRETRIAL</b>	<b>PO</b>	<b>CTRM #</b>	<b>TYPE OF HEARING</b>
		<i>Initials</i>		

Exhibit 5

**JUVENILE COURT**

**PRE-TRIAL SERVICES**

**COURT REPORT**

Youth's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Petition: \_\_\_\_\_ Calendar: \_\_\_\_\_

Address/Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_

Parent/Caretaker's Name: \_\_\_\_\_

Has the youth remained arrest free? Yes \_\_\_\_\_ No \_\_\_\_\_

Is the youth in school? Yes \_\_\_\_\_ No \_\_\_\_\_

School attendance is:  
Improving \_\_\_\_\_ Stable \_\_\_\_\_ Unstable \_\_\_\_\_

Interaction with family:  
Positive \_\_\_\_\_ Negative \_\_\_\_\_ Limited \_\_\_\_\_

Compliance with the program rules has been:  
Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

Recommendation: Continue \_\_\_\_\_ Terminate \_\_\_\_\_

Comments: (Example) Minor has complied with all the pre-trial rules. Minor has attended all group activities, been consistent with his curfew checks and has had no reported problems at school. Since minor's last court date his father has been released from a treatment center, this has caused some concerns about where minor will continue to reside. This worker has seen this minor make great strides in getting his life back on track while in this program and living with his aunt and any sudden changes in his living arrangement may cause a set back.

\_\_\_\_\_  
Counselor's Signature

Date:

Aunt Martha's Youth Service Center Inc.  
Agency

**Exhibit 6**

**PRE-TRIAL SERVICES  
PROGRESS REPORT**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

DOB: \_\_\_\_\_

LAST KNOWN TELEPHONE: \_\_\_\_\_

PETITION: \_\_\_\_\_

CAL: \_\_\_\_\_

**SUMMARY OF CONTACTS:**

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**SUMMARY OF PROGRESS:**

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RESPECTFULLY SUBMITTED,

\_\_\_\_\_

**Exhibit 7**

**PRE-TRIAL STATUS REPORT FOR AGENCY**

{Date}

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

PETITION: \_\_\_\_\_

CHARGE: \_\_\_\_\_

NEXT COURT DATE: \_\_\_\_\_

\_\_\_\_ HELD IN CUSTODY \*

\_\_\_\_ CONTINUE FOR TRIAL

\_\_\_\_ J.A.W. ISSUED \*

\_\_\_\_ CONTINUE NOT FOR TRIAL

\_\_\_\_ FINDING OF DELINQUENCY

\_\_\_\_ M/S STRICKEN ON LEAVE

\* There will be a suspension of service for above minors until further notice.

EXTENSION OF PRE-TRIAL SERVICES TO: \_\_\_\_\_

Thank you,

\_\_\_\_\_  
Probation Officer  
Pre-Trial Services

Exhibit 8

**PRE-TRIAL SERVICES TERMINATION REPORT**

{Date}

NAME: \_\_\_\_\_ D.O.B.: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ PETITION: \_\_\_\_\_  
PHONE: \_\_\_\_\_ CHAGRE: \_\_\_\_\_  
AGENCY: \_\_\_\_\_ COUNSELOR: \_\_\_\_\_

REFERRAL DATE: \_\_\_\_\_ TERMINATION DATE: \_\_\_\_\_  
NEXT COURT DATE: \_\_\_\_\_

\_\_\_\_\_ HELD IN CUSTODY \*                      \_\_\_\_\_ CONTINUE FOR TRIAL  
\_\_\_\_\_ J.A.W. ISSUED \*                            \_\_\_\_\_ CONTINUE NOT FOR TRIAL  
\_\_\_\_\_ FINDING OF DELINQUENCY                \_\_\_\_\_ M/S/ STRICKEN ON LEAVE  
\_\_\_\_\_ NOLLE PROSE                                \_\_\_\_\_ NOT GUILTY

\* There will be a suspension of service for above minor until further notice.

\_\_\_\_\_ CANCELLATION OF SERVICES

PARTICIPATION: \_\_\_\_\_ SATISFACTORY                \_\_\_\_\_ UNSATISFACTORY  
PROGRAM OBJECTIVES: \_\_\_\_\_ SATISFACTORY                \_\_\_\_\_ UNSATISFACTORY

\_\_\_\_\_ ARRESTED  
\_\_\_\_\_ FAILED COURT APPEARANCE

Thank you,

\_\_\_\_\_  
Probation Officer  
Pre-Trial Services

**Exhibit 9**