

Massachusetts Juvenile Detention Alternatives Initiative
Data Subcommittee Charter

Purpose

The purpose of the Data Subcommittee is to oversee a collaborative effort to design and implement a plan for collecting baseline data on the detained population, and for collecting and monitoring data to measure the outcomes of the Initiative.

Committee Membership and Organization

Committee membership is voluntary and open to any juvenile justice stakeholders. The committee seeks individuals with experience or expertise in data collection, data analysis, and accessing Massachusetts juvenile justice data, as well as representatives from agencies involved at key juvenile justice decision points.

Meetings

The Committee shall meet as often as its members deem necessary to perform the Committee’s responsibilities.

Committee Responsibilities and Authority

The Committee shall have the following authority and responsibilities:

Phase One

- Using the results of system mapping and materials from the Casey Foundation, assess which data elements are needed to inform the Initiative, what data are available, and what gaps exist.
Work with stakeholder agencies to develop a plan to capture missing data.
Work with the Crime and Justice Institute to complete a Detention Utilization Study.
Complete a profile of detention utilization in each pilot site to present to the steering committee; revise the profile as needed to “drill down” and answer questions raised by the draft profile.
Collaborate with the Risk Assessment Subcommittee to provide data in support of the development and testing of the Risk Assessment Instrument.

Phase Two

- Create a list of data elements appropriate for regular monitoring of the initiative, and create a template for reporting of that data.
Work with stakeholder agencies to create a plan for the regular reporting of monitoring data.
As needed, advise the Statewide and Local steering committees and other subcommittees on data collection and monitoring matters.

Deliverables

- Subcommittee Workplan, including plan to capture missing data
Draft Detention Utilization Profile for Suffolk and Worcester Counties
Final Detention Utilization Profile for Suffolk and Worcester Counties
Template for Data Monitoring Report

Authorizing Signatures

As the chair of the Detention Reform Statewide Steering Committee (SSC), I authorize the members of the Data Subcommittee to fulfill the role(s) described above for as long as this charter remains in effect.

SSC Chair

Date

As the chair of the Data Subcommittee, I accept responsibility for the tasks above, and will regularly report progress to the SSC.

Data Subcommittee Co-Chair

Date

Data Subcommittee Co-Chair

Date