

**NEW HAMPSHIRE JUVENILE DETENTION
ALTERNATIVES INITIATIVE**

**DIVISION FOR JUVENILE JUSTICE SERVICES
(MANCHESTER DISTRICT OFFICE)
FOSTER HOME PILOT PROGRAM**

PROTOCOLS

- I. Upon police removal of a youth from a home on a delinquent charge, domestic violence related, a determination should be made as to whether or not the parent(s) will accept responsibility for the youth and allow the youth back into the home.
- II. Upon determining that the youth cannot remain at the home, either due to the circumstances of the incident or due to parental refusal to take the child back, the police agency should next determine that no relative or responsible adult acceptable to the parent(s) and residing in the area can/will take custody of the youth.
- III. If placement with parent(s), a relative, or other responsible adult is not possible and detention is considered, a JDAI-Detention Assessment Screening Instrument (DASI) must be filled out to determine the eligibility of the youth for detention at YDSU or a less restrictive alternative placement. Police agencies are encouraged to search their own records for the juvenile's history in the first instance, to enlist the assistance of the local JPPO during regular business hours and to call YDC Operations office after business hours, for assistance in completing the DASI prior to calling the Judge for an order for placement of the youth.
- IV. Upon a judicial order authorizing placement of the youth in an FHPP bed, the police agency requesting the placement will notify the foster family that is next in rotation/availability to receive a youth. The foster parent(s) will respond to the police agency's request to meet with both the officer seeking placement of the youth and the youth who is to be placed. Foster parent(s) may decline to accept the youth. If this should occur, the next foster family on the on-call list will be contacted. If the foster parent(s) agree to accept the youth, the foster parent(s) may provide transportation from the police department to the foster home. Otherwise, the police agency shall transport the youth to the foster home.
- V. As a second option, with approval from the Court, Webster House, Manchester, New Hampshire, may be contacted as an alternative to detention. If an FHPP bed or Webster House is not available, the requesting agency must re-contact the Judge and ask for secure detention only if no other suitable alternatives (shelter care, etc.) are available. After business hours, the availability of alternative placement will be investigated by the YDC Operations office.

- VI. Upon placement of the youth in an FHPP bed, the police agency will notify the DJJS Juvenile Probation Parole Supervisor (JPPS) of the Manchester District Office, and provide the name of the youth, location, and date of placement, nature of charge(s) and court date. It will be the responsibility of the JPPS in the Manchester District Office to assign and oversee cases stemming from these placements.
- VII. The JPPO assigned to a youth placed in the FHPP will contact the youth, the youth's family, and the foster home to ensure all parties are aware of the Court proceedings and provide all parties with a means by which the JPPO may be contacted. It will be the responsibility of the JPPO to provide the Court with any requests for services needed by the youth while in placement. It will also be the responsibility of the JPPO to determine within five business days of the original placement order, whether or not the youth can safely return to his/her home or whether additional placement other than the FHPP bed is necessary.
- VIII. If the placement at the foster home is terminated prior to a JPPO being assigned to the case (youth is inappropriate and asked to leave), the foster parent will call the police agency, which will remove the youth. The police agency will then contact DJJS to determine if any other alternatives exist before contacting the Judge who authorized the alternative placement, and seek another placement (shelter care, YDSU, etc.). Once a JPPO is assigned, if the youth is inappropriate, etc., the JPPO shall make immediate arrangements to remove the youth and seek appropriate orders from the Court.
- IX. Foster families taking part in this program will forward their requests for compensation to the JDAI Coordinator for approval. Copies of all bills shall also be sent to the MDO DJJS Supervisor or designee. A billing form shall be used which clearly indicates the responsible party is JDAI-NH.
 - * FHPP: The families who are on call at the time of their rotation will send a monthly bill to the JDAI Coordinator for payment of the monthly \$100.00 stipend. A separate bill shall be sent as the use of the bed is incurred. The bill must reference the youth's first name and last initial along with JDAI-NH.
 - * Webster House: Billing for the use of a detention alternative bed at Webster House shall be at the rate of \$150.00 per day for a maximum of five days. The billing procedure shall track the billing procedure used for an FHPP bed.
- X. Copies of all completed JDAI Detention Assessment Screening Instruments shall be faxed to the YDC within four (4) hours of the instrument being completed.
- XI. Important phone numbers. YDC Operations Center 625-5471; JPPS Nugent 668-2330 x415; YDSU 271-5952.

**NEW HAMPSHIRE JUVENILE DETENTION
ALTERNATIVES INITIATIVE**

**DIVISION FOR JUVENILE JUSTICE SERVICES
(MANCHESTER/MERRIMACK DISTRICT OFFICES)
FOSTER HOME PILOT PROGRAM**

PROTOCOLS

- XII. Upon police removal of a youth from a home on a delinquent charge, domestic violence related, a determination should be made as to whether or not the parent(s) will accept responsibility for the youth and allow the youth back into the home.
- XIII. Upon determining that the youth cannot remain at the home, either due to the circumstances of the incident or due to parental refusal to take the child back, the police agency should next determine that no relative or responsible adult acceptable to the parent(s) and residing in the area can/will take custody of the youth.
- XIV. If placement with parent(s), a relative, or other responsible adult is not possible and detention is considered, a JDAI-Detention Assessment Screening Instrument (DASI) must be filled out to determine the eligibility of the youth for detention at YDSU or a less restrictive alternative placement. Police agencies are encouraged to search their own records for the juvenile's history in the first instance, to enlist the assistance of the local JPPO during regular business hours and to call YDC Operations office after business hours, for assistance in completing the DASI prior to calling the Judge for an order for placement of the youth.
- XV. Upon a judicial order authorizing placement of the youth in an FHPP bed, the police agency requesting the placement will notify the foster family that is next in rotation/availability to receive a youth. The foster parent(s) will respond to the police agency's request to meet with both the officer seeking placement of the youth and the youth who is to be placed. Foster parent(s) may decline to accept the youth. If this should occur, the next foster family on the on-call list will be contacted. If the foster parent(s) agree to accept the youth, the foster parent(s) may provide transportation from the police department to the foster home. Otherwise, the police agency shall transport the youth to the foster home.
- XVI. As a second option, with approval from the Court, Webster House, Manchester, New Hampshire, may be contacted as an alternative to detention. If an FHPP bed or Webster House is not available, the requesting agency must re-contact the Judge and ask for secure detention only if no other suitable alternatives (shelter care, YAP bed, etc.) are available. After business hours, the availability of alternative placement will be investigated by the YDC Operations office.

- XVII. Upon placement of the youth in an FHPP bed, the police agency will notify the DJJS Juvenile Probation Parole Supervisor (JPPS) of the Manchester District Office, and provide the name of the youth, location, and date of placement, nature of charge(s) and court date. It will be the responsibility of the JPPS in the Manchester District Office to assign and oversee cases stemming from these placements.
- XVIII. The JPPO assigned to a youth placed in the FHPP will contact the youth, the youth's family, and the foster home to ensure all parties are aware of the Court proceedings and provide all parties with a means by which the JPPO may be contacted. It will be the responsibility of the JPPO to provide the Court with any requests for services needed by the youth while in placement. It will also be the responsibility of the JPPO to determine within five business days of the original placement order, whether or not the youth can safely return to his/her home or whether additional placement other than the FHPP bed is necessary.
- XIX. If the placement at the foster home is terminated prior to a JPPO being assigned to the case (youth is inappropriate and asked to leave), the foster parent will call the police agency, which will remove the youth. When contacting the police agency, the foster parent should ask for the Office in Charge (after business hours), or the juvenile division (during business hours). The police agency will then contact DJJS to determine if any other alternatives exist before contacting the Judge who authorized the alternative placement, and seek another placement (shelter care, YDSU, YAP bed, etc.). Once a JPPO is assigned, if the youth is inappropriate, etc., the JPPO shall make immediate arrangements to remove the youth and seek appropriate orders from the Court.
- XX. Foster families taking part in this program will forward their requests for compensation to the JDAI Coordinator, Frank Nugent, for approval. Copies of all bills shall also be sent to the MDO DJJS Supervisor or designee. A billing form shall be used which clearly indicates the responsible party is JDAI-NH.
- * FHPP: The families who are on call at the time of their rotation will send a monthly bill to the JDAI Coordinator for payment of the monthly \$100.00 stipend. A separate bill shall be sent as the use of the bed is incurred. The bill must reference the youth's first name and last initial along with JDAI-NH.
- * Webster House: Billing for the use of a detention alternative bed at Webster House shall be at the rate of \$150.00 per day for a maximum of five days. The billing procedure shall track the billing procedure used for an FHPP bed.
- XXI. Copies of all completed JDAI Detention Assessment Screening Instruments shall be faxed to the YDC within four (4) hours of the instrument being completed.
- XXII. Important phone numbers. YDC Operations Center 1-888-230-0606; JPPS Nugent 668-2330 x415.

PROTOCOL FOR JDAI-NH FOSTER HOME PILOT PROGRAM
Manchester District Office

- I. Upon police removal of a youth from a home on a delinquent charge, domestic violence related, a determination should be made as to whether or not the parent(s) will accept responsibility for the youth and allow the youth back into the home.
- II. Upon determining that the youth cannot remain at the home, either due to the circumstances of the incident or due to parental refusal to take the child back, the police agency should next determine that no relative or responsible adult acceptable to the parent(s) and residing in the area can/will take custody of the youth.
- III. If placement with parent(s), a relative, or other responsible adult is not possible and detention is considered, a JDAI RAI must be filled out to determine the eligibility of the youth for detention at another less restrictive alternative placement or if placement to secure detention is warranted. Police Departments are encouraged to search their own records for the juvenile's history in the first instance, and then call the JPPO during regular business hours and the YDC Operations office after business hours prior to calling the Judge for an order for placement of the youth
- IV. Upon a judicial order authorizing placement of the youth in an FHPP bed, the police agency requesting the placement will notify the foster family that is next in rotation/availability to receive a youth. The foster parent(s) will respond to the requesting police agency to meet with both the officer seeking placement of the youth, and the youth who is to be placed. Foster parent(s) may decline to accept the youth. If this should occur, the next foster family on the on-call list will be contacted. If the foster parent(s) agree to accept the youth, the foster parent(s) may provide transportation from the police department to the foster home. Otherwise, the police agency shall transport the youth to the foster home.
- V. As a third option, with approval from the Court, Webster House, Manchester New Hampshire, may be contacted as an alternative to detention. If an FHPP bed or Webster House is not available, the requesting agency must re-contact the Judge and ask for secure detention only if no other suitable alternatives (shelter care, etc.) are available. After business hours, the availability of alternative placement will be determined by DJJS operations.
- VI. Upon placement of the youth in an FHPP alternative, the police officer seeking detention will notify the DJJS supervisor of the MDO or designee and provide the name of the youth, location, and date of placement, nature of

charge(s) and court date. It will be the responsibility of the JPPO in the MDO to assign and oversee cases stemming from these placements.

- VII. The JPPO assigned to a youth placed in the FHPP will contact the youth, the youth's family, and the foster home to ensure all parties are aware of the Court proceedings and provide all parties with a means by which the JPPO may be contacted. It will be the responsibility of the JPPO to provide the Court with any requests for services needed by the youth while in placement. It will also be the responsibility of the JPPO to determine within five business days of the original placement order, whether or not the youth can safely return to his/her home or whether additional placement other than the FHPP bed is necessary.
- VIII. If placement at the foster home is terminated prior to a JPPO being assigned to the case (youth is inappropriate and asked to leave), the foster parent will call the police agency, which will remove the youth. The police agency will then contact DJJS to determine if any other alternatives exist before contacting the Judge, who authorized the alternative placement, and seek another placement (shelter care, YDSU, etc.). Once a JPPO is assigned, if the youth is inappropriate, etc., the JPPO shall make immediate arrangements to remove the youth and seek appropriate orders from the Court.
- IX. Foster families taking part in this program will forward their requests for compensation to the JDAI Coordinator for approval. Copies of all bills shall also be sent to the MDO DJJS Supervisor or designee. A billing form shall be used which clearly indicates the responsible party is JDAI-NH.
- FHPP: The families who are on call at the time of their rotation will send monthly bill to the JDAI Payment Coordinator, Frank Nugent, for payment of the monthly \$100.00 stipend. A separate bill shall be sent as the use of the bed is incurred. The bill must reference the youth's first name and last initial along with JDAI-NH.
 - Webster House: Billing for the use of a detention alternative bed at Webster House shall follow the same process and format as for an FHPP bed.
- X. Copies of all completed JDAI Risk Assessment Instruments shall be faxed to YDC within four (4) hours of the instrument being completed.

**NEW HAMPSHIRE JUVENILE DETENTION
ALTERNATIVES INITIATIVE (NHJDAI)**

**DIVISION FOR JUVENILE JUSTICE SERVICES
(GRAFTON COUNTY AREA DISCTRICK OFFICES)**

BECKET PROTOCOLS (for male residents only)

- XXIII. Upon police removal of a youth from a home on a delinquent charge, a determination should be made as to whether or not the parent(s) will accept responsibility for the youth and allow the youth back into the home.
- XXIV. Upon determining that the youth cannot remain at the home, either due to the circumstances of the incident or due to parental refusal to take the child back, the police agency should next determine that no relative or responsible adult acceptable to the parent(s) and residing in the area can/will take custody of the youth.
- XXV. If placement with parent(s), a relative, or other responsible adult is not possible and detention is considered, a JDAI-Detention Assessment Screening Instrument (DASI – formally known as RAI) must be filled out to determine the eligibility of the youth for detention at YDSU or a less restrictive alternative placement. Police agencies are encouraged to search their own records for the juvenile’s history in the first instance, to enlist the assistance of the local JPPO during regular business hours and to call YDC Operations office after business hours, for assistance in completing the DASI prior to calling the Judge for an order for placement of the youth.
- XXVI. Upon a judicial order authorizing placement of the youth in a JDAI bed, the police agency requesting the placement will notify Becket. Becket will respond to the police agency’s request to meet with both the officer seeking placement of the youth and the youth who is to be placed. Becket may decline to accept the youth. If Becket agrees to accept the youth, they may provide transportation from the police department to Becket. Otherwise, the police agency shall transport the youth to Becket.
- XXVII. If Becket is not available, the requesting agency must re-contact the Judge and ask for secure detention only if no other suitable alternatives (shelter care, YAP bed, etc.) are available. After business hours, the availability of alternative placement will be investigated by the YDC Operations office.
- XXVIII. Upon placement of the youth in a JDAI bed, the police agency will notify the DJJS Juvenile Probation Parole Supervisor (JPPS) of the appropriate District Office, and provide the name of the youth, location, and date of placement, nature of charge(s) and court date. It will be the responsibility of the JPPS in that District Office to assign and oversee cases stemming from these placements.

- XXIX. The JPPO assigned to a youth placed in the JDAI bed will contact the youth, the youth's family, and Becket to ensure all parties are aware of the Court proceedings and provide all parties with a means by which the JPPO may be contacted. It will be the responsibility of the JPPO to provide the Court with any requests for services needed by the youth while in placement. It will also be the responsibility of the JPPO to determine within five business days of the original placement order, whether or not the youth can safely return to his/her home or whether additional placement other than the JDAI bed is necessary.
- XXX. If the placement at Becket is terminated prior to a JPPO being assigned to the case (youth is inappropriate and asked to leave), Becket will call the police agency, which will remove the youth. When contacting the police agency, Becket should ask for the Office in Charge (after business hours), or the juvenile division (during business hours). The police agency will then contact DJJS to determine if any other alternatives exist before contacting the Judge who authorized the alternative placement, and seek another placement (shelter care, YDSU, YAP bed, etc.). Once a JPPO is assigned, if the youth is inappropriate, etc., the JPPO shall make immediate arrangements to remove the youth and seek appropriate orders from the Court.
- XXXI. Becket will forward their requests for compensation to the JDAI Billing Coordinator, Frank Nugent, for approval. Copies of all bills shall also be sent to the GDO DJJS Supervisor or designee. A billing form shall be used which clearly indicates the responsible party is JDAI-NH.
- * Becket: Billing for the use of a detention alternative bed at Becket shall be at the rate of \$150.00 per day for a maximum of five days.
- XXXII. Copies of all completed JDAI Detention Assessment Screening Instruments shall be faxed to the YDC within four (4) hours of the instrument being completed.
- XXXIII. Important phone numbers. YDC Operations Center 1-888-230-0606; JPPS Richard Fowler 444-6786 (357).