

Washoe County Department of Juvenile Services

As part of the Juvenile Detention Alternative Initiative (JDAI), Washoe County Department of Juvenile Services in conjunction with Law Enforcement Agencies decided to revamp the old referral request form. This new form is to be in effect as of June 26, 2006.

Referral Request Form Procedures

- The new referral form is for felony cases, gross misdemeanor and misdemeanor cases
- Be sure to fill out all requested information
- If the case is of urgent matter, the priority status box will need to be checked and Juvenile Services will respond to the a priority referral within 72 hours
- A police report (thoroughly filled out) will need to be attached to the referral form.
- If an old form is used for the referral or the police report is incomplete, there will be an immediate kickback procedure to get the correct form filled out.