

9467/CSU11 Electronic Monitoring

I. Purpose:

To comply with:

<i>Code of Virginia</i>	<i>Standards for Non-residential Services</i>	<i>Policy of the Department of Juvenile Justice Board of Directors</i>
	6 VAC 35-150-700 Not an Automatic Condition of Supervision	
	6 VAC 35-150-710 Conditions of Home and Parents	
	6 VAC 35-150-720 Required Contacts	
	6 VAC 35-150-730 Tampers and Violations	
	6 VAC 35-150-740 Time Limits	

II. Procedures:

- A.** Juveniles within the 11th District Court Service Unit may be placed on electronic monitoring if:
 - 1. After staffing and review by the supervisor, it is determined that the youth is appropriate for intensive parole supervision;
 - 2. After staffing and review by the supervisor, it is determined that the youth is appropriate for intensive probation supervision; or,
 - 3. The juvenile has committed a technical violation of the rules of supervision and after review by the supervisor, it is determined that a period of electronic monitoring is an appropriate consequence.

- B.** Electronic Monitoring cannot be a routine/automatic condition of supervision.

- C.** Juveniles on electronic monitoring must reside in their own homes or an approved surrogate and
 - 1. The parent/guardians must agree to the placement, and sign the agreement to monitor (if monitoring is not court ordered);
 - 2. The vendor or parole officer initiating the service shall ensure that the parent/guardian and juvenile have:
 - a. Orientation to the equipment and how it works;
 - b. Rules regarding tampering and removal of the device, as well as possible consequences if the program rules are violated.

3. The number, frequency of and how contacts between the persons monitoring the device (i.e. vendor, probation officer, parole officer, volunteer), the juvenile and his/her parent/guardian shall be reviewed and entered into the case plan.
 - a. Contact with the juvenile is to be face-to-face
 - b. With the parent, face-to-face preferable, can be by telephone.

- D.** No juvenile shall remain on electronic monitoring longer than 45 days, unless authorized via court order, or specifically authorized by the CSU Director.

- E.** To arrange for a juvenile to be placed on electronic monitoring (non court ordered)
 1. If using Crater Youth Care Commission
 - a. Contact the Director of Community Service at 732-3803
 - b. Fax the following information
 - (1) Name and JTS #;
 - (2) Date of birth;
 - (3) Address where the youth resides, or surrogate home;
 - (4) Name, address, and home and work phone number of the juvenile's parent/guardian; and,
 - (5) Why the juvenile is to be monitored and the length of time of monitoring.
 - c. Probation/parole officer shall arrange with the juvenile, parent/guardian, and service provider the date and time that hook-up is to take place.
 - d. Copies of all forms shall be placed in the case file, and the service plan modified, if necessary.
 - e. If the juvenile is being released from secure detention onto electronic monitoring, he/she is not to be released from detention until the electronic monitoring has been arranged and hook-up will occur as soon as the juvenile arrives home.

- F.** To arrange for a juvenile to be placed on electronic monitoring/intensive parole:
 1. The Parole Officer trained to hook-up electronic monitoring equipment will arrange with the family the date and time he/she will hook-up the juvenile to the service.
 2. Once the hook up is complete, the Officer will contact BI Incorporated and provide them with the appropriate information for monitoring.
 3. The Officer will place copies of all forms in the case file and modify the service plan if necessary.