

# REFERENCE GUIDE FOR DETENTION SCREENING INSTRUMENT

**A. Most Serious Current Offense:** Pick primary offense only, this should be the highest rated offense in the area.

- Burglary of an occupied dwelling should only be considered a ten if it is a residential dwelling regardless if someone Pugh, Leonardne is home or not. All other Burglaries of business, storage or garages should be scored as a gross misdemeanor, six.

**B. Legal Status:** Verify legal status with assigned PO in all cases possible.

**C. Prior Offenses within the last six months:** Only score based on primary charge of each separate booking for prior six months.

**D. Aggravating Circumstances:** Based on current charge or charges only. This should not be based on prior knowledge or assumption.

**E. Mitigating Circumstances:** Minor's involvement could easily be termed as "happened to be with the main offender or in the immediate area at the time of the offense".

**Special Detention Circumstances:** Juvenile should be detained for court regardless of score.

**Overrides:** PO or person granting override must be very specific as to reasoning for detention or release. There should be a substantially based reason for threat or lack of threat if detained or released and the score reflects otherwise. Program Manager or higher needed for all overrides.

**Admission Outcome:** Must be completed with all pertinent information for follow up purposes.

This form should be used as a general guideline only and should not emphasize the score in any different way. Probation and Detention staff are responsible for fully reviewing the Probable Cause form for any pertinent information or mitigating circumstances prior to making a detention or release decision. There may be circumstances when the score does not reflect the seriousness of the offense. In these cases, officer discretion should be used as to need for possible supervisory override.